



**SAFE ZONE:**  
All critical elements (text, images, graphics, logos, etc.) must be kept inside the blue box.

Keep all elements away from the blue line (Safe Zone).

**TRIMMING ZONE:**  
Please allow a cutting tolerance all around. We do not recommend having borders due to shifting in the cutting process, which may cause borders to appear uneven.

**BLEED ZONE:**  
Make sure to extend the background images or colors all the way to the edge of the black outline.

FOLD LINE

**GLUE ZONE**

**IMPORTANT**  
Please send files without our colored guidelines.  
All text should be converted to outline.

**Final Size: 3.875 inches x 8.875 inches**  
**Flat Size with Bleed: 8.97 inches x 15.16 inches**

